

Date: _____

Equal Employment Opportunity Officer:

Office Symbol:

Street Address:

City, State, Zip:

Dear Sir or Madam:

I am requesting a final Army decision without a hearing pursuant to Title 29, Code of Federal Regulations (CFR), Part 1614.110(b).

My name: _____

My address: _____

DA Docket Number(s): _____

I understand that my complaint file will be forwarded to the Director of Army EEO (or his designee) for issuance of the final Army decision.

Sincerely

Signature of complainant

Figure 4-13. Sample Request for a Final Army Decision